

Irma Lewis Seguin Outdoor Learning Center

Volunteer Summer Mentor Job Description

Job Type: Volunteer Summer Mentor

Part Time M-F between 8:00am and 1:00pm, or 1:00pm through 5:00pm

Compensation: Volunteers will receive a Welcome Packet and Volunteer Orientation. Currently active volunteers will receive invitations to our Annual Volunteer Appreciation Ceremony to be formally recognized and celebrated for their contributions. Volunteers who qualify may request a Letter of Recommendation and/or Professional Reference. Camp Scholarships may be requested in exchange for services as Summer Mentor.

Supervision: Reports to the Education Coordinator and/or Operations Manager

Requirements: Background and Reference check completed on all candidates. CPR, First Aid, and other necessary certifications and licenses must be current prior to programs, we will offer this training at no cost to volunteers and will be held Thursday June 7th. Qualified Volunteer Summer Mentors will have a passion for sharing nature connection and experience leading educational programs. Outdoor education skills are preferred. Prompt attendance to programs and timely communications for all absences or delays is required. Must be able to lift 20lbs., and be prepared to work outside under all weather conditions.

Position Summary: By providing support to the ILSOLC and serving as a program Summer Mentor, this position is primarily responsible for the support to Summer Camp Staff in the implementation and execution of educational programs and traditional Summer Camp activities. The Summer Mentors hold a vital role as the face of the organization to the public during programs. Summer Mentors promote the interdisciplinary subject matter of outdoor education programs, and model safe and healthy choices and behaviors and support to program participants. Major responsibilities include; mentoring, group management, support to Summer Camp Staff, proper care of equipment and resources.

Expected Leadership Competencies: The ILSOLC needs enthusiastic Summer Mentors who help promote and foster the Mission of the organization while reflecting the organization's image to the community during all operations. Summer Mentors will have a guest experience focus; the ability to execute a safe, organized and engaging programs and playtime, exercise adaptability for a diverse spectrum of audiences, weather conditions and programs, and provide accurate reporting and feedback. Summer mentors are invited to take part in professional development opportunities, and participate in program evaluations, including self-evaluation, in an effort to assist in the cultivation of a healthy and successful talent and culture at ILSOLC.

Essential Duties and Functions:

- Ensure High Quality Guest Experiences
- Execute Safe, Organized Programs
- Support in the Delivery of Educational Programs
- Respond Promptly to Safety Concerns
- Document any Incidents Promptly in Incident Report Log
- Record all Hours and Activities on Site using Sign In Log

- Report all Concerns
- Model Healthy Outdoor Behaviors/Risks and The Principles of Leave No Trace
- Incorporate Critical Thinking and TEKS Learning Objectives
- Encourage Nature Connection utilizing Coyote Mentoring and Core Routines of Nature
- Use Positive Climate and Restorative Discipline Techniques for Redirection
- Conduct and Collect Evaluations and Feedback Measurements